**MINUTES**

**For the ANNUAL GENERAL MEETING of the Directors and Guests of**

**Accessible Retail Ltd**

**On**

**20th November 2019**

 **Pizza Express, Bruton Place, London W1**

Chaired by Matthew Webster, Company Secretary

In attendance:

1. Apologies for absence

Tim Rainbird, James Hamilton, Phil Huby, Greg Westover, Fraser Yarnold, Simon Watson James.

1. Approval of Minutes of the AGM 13th November 2018

Proposed: Paul Hope, Mason Partners

Seconded: Andrew Hetherton, A Hetherton Consulting

Approved: Voted unanimously

1. Receive Chairman’s report (Ben Whittle)

Proposed: Russell Homer, Cushman & Wakefield

Seconded: David Honeyman, David Honeyman Associates

Approved: Voted unanimously

1. Receive Treasurer’s report (Mark Rudman)

Proposed: Mike Spens, Savills

Seconded: Craig Wilson, Eric Young & Co

Approved: Voted unanimously

1. Appoint Accountants and Auditors (Knight & Co) 2019/2020

Proposed: David Marsden, Avison Young

Seconded: Nick Taylor, Savills

 Approved: Voted unanimously

1. Ratification of the Articles of Association 2018

Proposed: Claire Kenney, TK Maxx

Seconded: Andrew Hetherton, A Hetherton Consulting

Approved: Voted unanimously

1. CEO’s Research and Update report (William McKee)
2. Elect Board for the year 2019/2020

Proposed: Tony Baker, David Honeyman Associates
Seconded: David Honeyman, David Honeyman Associates

 Approved: Voted unanimously

**ACCESSIBLE RETAIL BOARD 2019/2020**

**Ben Whittle, Chairman**

**Mark Rudman, Treasurer**

**William McKee, Chief Executive**

**Matthew Webster, Company Secretary**

David Marsden

Claire Kenney

James Hamilton

Phil Huby

James Honeyman

Mike Spens

Russell Homer

Tim Rainbird

Craig Wilson

Greg Westover

Simon Watson-James

Adam Stone

Martin Rodd

Andrew Hetherton (Non Exec Director)

Lisa Bond (Non Exec Director)

YAR Chairman, Fraser Yarnold

1. The Chairman would like to thank Andrew Hetherton for his support in the last few years as Chairman and his continue support on the Board as our Rating Advisor. Thanks also to Kevin Jarvis for his support and to confirm his resignation from the Board.
2. The Chairman would also like to thank the Board for their continued support and the support of the YAR (Young AR) Committee.

K) The Board also wishes to record their continued appreciation of the services of

Louise Oliver (Administration, Support and Events).

h) Any Other Business